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| **Request for Refund and/or Cancellation****Field and Lab Schools – Materials and Tests Unit****North Carolina Department of Transportation****Must complete and return to M&T by end of requested date.****Please provide the following information:** |
| **Name of Registrant:** |  |
| **Last 4 of Social Security Number:** |  |
| **Type of Class:** |  |
| **Cost of Class:** | **\*\*This is not an official receipt for refund amount. \*\*** |
| **Date of Class:** |  |
| **Person Requesting Refund:** |  |
| **Name of Company:** |  |
| **Company Telephone #:****\*\*REQUIRED FIELD\*\*** |  |
| **Request Date:** |  |
| **Reason for refund:****\*\*REQUIRED FIELD\*\*** |  |
|  |  |
| **Refund will be made within 24 hours of request. Allow 3 to 5 business days to show up on your credit card.****If questions call Vickie Hudgins 919-329-4241, Curtina Reynolds 919-329-4240, Sandra Williams 919-329-4210.****Save document to your computer. Fill out and send back to** **vhudgins@ncdot.gov****,** **clreynold@ncdot.gov****,** **shwilliams3@ncdot.gov****.**  |